

# 1. CITY OF SAUSALITO

420 Litho Street  
Sausalito, California 94965  
Tel. (415) 289 4100 - Fax. (415) 339-2256

Permit No. \_\_\_\_\_

Date: \_\_\_\_\_

## GRADING PERMIT

Street Address: \_\_\_\_\_ APN: \_\_\_\_\_

Project: \_\_\_\_\_

This permit allows the applicant to grade land and construct site improvements on the property described above. All work shall be done in accordance with the Sausalito Municipal Code, Standard Plans and Specifications and the Improvement Plans for the Project entitled \_\_\_\_\_. All construction drawings shall be prepared under the direction of and signed by a registered civil engineer or architect.

	*	NAME	ADDRESS	TELEPHONE
OWNER				
ENGINEER				
ARCHITECT				
SOILS ENGINEER				
EMERGENCY COORDINATOR				
CONTRACTOR				

\* Indicate "A" for Applicant

REQD.	CONSTRUCTION PHASE DESCRIPTION	ESTIMATED COST	CONDITIONS/REMARKS
	Grading		
	TOTAL BOND		

**GRADING EXCAVATION PERMIT FEE CALCULATION:**


**MISCELLANEOUS CONDITIONS:**

1. Applicant shall provide a Performance Bond in the amount of \_\_\_\_\_ or other adequate security to ensure that sufficient funds are held in reserve to stabilize and make the job safe incase of an unforeseen work stoppage.
2. Applicant shall pay to the City a sum equal to \_\_\_\_\_, to cover the cost of the grading excavation permit fee, as required by the City.
3. Prior to construction, applicant shall submit a site and project specific, erosion and sedimentation control plan, for City staff approval. The plan shall indicate the location and detail of control measures such silt fences, sediment traps, straw bale dikes, mulch blankets etc.
4. This permit does not authorize work within the public right-of-way. The Owner or Architect needs to apply for an encroachment permit for any work performed in the public right-of-way.

\_\_\_\_\_  
**Applicant Signature**\_\_\_\_\_  
**Date**\_\_\_\_\_  
**City Engineer**\_\_\_\_\_  
**Date**

Date Completed:\_\_\_\_\_

Date Surety Released:\_\_\_\_\_

By:\_\_\_\_\_

# CITY OF SAUSALITO MASTER FEE SCHEDULE

## PUBLIC WORKS DEPARTMENT / ENGINEERING DIVISION FEES

*Revised / Restated by Resolution No. 4957*

*June 24, 2008*

Administrative Processing	Current Fees 10% of Consultant Cost
Address Change Letter	\$150
Amendments to Ordinances	\$4,610
Appeals - Director of Public Works/City Engineer/Floodplain Administrator	\$765
Appeals to City Council	\$2,587
Assurance/Insurance Form Review (Non-standard forms)	\$150/hr
Certificate of Compliance	\$2,651
City Maps - 24 x 36	\$20
Clean up Deposit	\$100
Collection Service Fee	Actual cost to the City
Consultant Preparation	time and materials basis
Construction Impact Fee	0.85% of valuation plus \$5/CY surcharge
Custom Maps	\$385
Duplication of Records	labor + photocopying
Encroachment Permits	
Simple Utility	\$423
Major Utility	1% approved estimate or bid
Short Term	\$154

Equipment Rental	per latest CalTrans schedule
Final/Parcel Map	Direct Cost + 10%; \$2,500 deposit
Finance Charge to be applied to account with past due balance (unpaid invoice)	.8333% per month
GIS Production	\$154
Grading - Excavation Permit Fee:	
50 cubic yards or less	\$0
51 to 100 cubic yards	\$250
101 to 1,000 cubic yards	\$250 for the first 100 cubic yards, plus \$35 for each additional 100 cubic yards or fraction thereof
1,001 to 10,000 cubic yds	\$565 for the first 1,000 cubic yards, plus \$45 for each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000 cubic yd	\$970 for the first 10,000 cubic yards, plus \$55 for each additional 10,000 cubic yards or fraction thereof
100,001 or more	\$1,463 for the first 100,000 cubic yards, plus \$55 for each additional 10,000 cubic yards or fraction thereof
Letters of Certification	\$120
Letters - Misc Requests	\$150+ research time
Notices of Environmental Determination, filing fee pursuant to Section 711.4 of the Fish and Game Code	Equal to amount collected by Marin County Clerk
Ortho Photos	\$3/SF plus actual staff time
Transportation Fee (oversize/overweight)	\$16
Photocopying:	

8-1/2 x 11	\$ .25/page
11 x 17	\$ .50/page
Large Format (B/W)	\$2/SF
Right of Way Vacation	\$3,650
Research Rate	cost of labor
Security Deposit - repair of City Streets (Pursuant to Section 17.04.100 of the SMC)	2% of value of work in excess of \$25,000
Sewer	\$100 street repair deposit
Sewer Connection	per SMCSO requirements
Temporary Right-of-Way Use	see Enroachment Permit: Short Term
Tree Permit: (pursuant to Chapter 11.13 of the SMC)	
Protected tree on public property	\$125
View Claim - private property	\$125
Protected tree on private property	no fee
Undergrounding Variance	\$363
Water Wells	\$280

